



WELCOME TO SKIPPY'S THE RANGE OSHC

To complete your enrolment and be able to attend care there are a few actions that you will need to take to get set up in the Xplor System. These include Direct Debit details and accepting your enrolment with MyGov to ensure that you can claim your Childcare subsidy.

We will be using the Xplor App for sign in/sign out when you collect your children and/or drop off during Vacation Care. All payments will also be taken by Direct Debit using DebitSuccess through the Xplor system.

Through Xplor Home you will be able to receive daily updates about our program and your child's participation in the program, sign in/out your child contactless through QR code scanning, view your statements at any time, and much more.

You should have received an email from the system titled "Welcome to Xplor".

Follow the prompts to set up your password. As soon you first log in you will be asked if you want to merge profiles & create an Xplor ID. Please don't skip this and refer to these instructions to guide you through setting up your phone number and PIN code: <https://support.ourxplor.com/hc/en-us/articles/900000617423-Xplor-ID-Merging-accounts-together>



Step 1: Download the Home Mobile App

The easiest way to sign in/out your children is using the Home App which can be downloaded from the App/Android store. Use your email address and chosen password to sign in.

Step 2: Adding Bank Details

You will need to add your bank details to your account so that you can be directly debited for your fees.

Please log into home.myxplor.com and follow these instructions: <https://support.ourxplor.com/hc/en-us/articles/360022239971-Adding-Bank-Details>

All Payments will be taken Weekly on a Monday.

Step 3: Signing your CWA & confirming your government enrolment

Please follow the instructions here to sign your new Complying Written Agreement and confirm your enrolment in MyGov. It's really important you complete both of these steps otherwise you will be charged full fees.

<https://support.ourxplor.com/hc/en-us/articles/360015429272-Parent-Steps-CWA-Approval-and-CCS-Enrolment-Confirmation>

Step 4: Inviting others to pick up your children

Now that you've downloaded the Home Mobile App navigate to Account > Hub Guests > and then follow the steps to invite other people to pick up your children. They will then receive instructions to set up their account.