



## Rockhampton Girls Grammar School

Est 1892

### POSITION DESCRIPTION

#### CLASSROOM TEACHER

Rockhampton Girls Grammar School is one of the original eight Grammar Schools of Queensland. Opening in 1892, the Rockhampton Girls Grammar School has served and supported the education of girls and young women for over 130 years. The Rockhampton Girls Grammar family experience is dynamic and contemporary, informed by rich traditions and profound values.

Rockhampton Girls Grammar School is a learning community founded on a commitment to 'Learning for Life'. Each member of our School family contributes to sustaining an environment in which individuals actively engage in their learning; where School values are embraced; where mutual and self-respect is paramount; where community and global citizenship is fostered and where excellence in every endeavour is sought and celebrated.

#### OUR VISION

To be known as an outstanding school in Regional Queensland that works in active partnership with students, staff, families, and our community so that girls:

- are inspired, challenged, and supported to be strong in mind, body, and voice;
- have the self-belief to pursue excellence in all endeavours;
- develop a lifelong aspiration for learning – 'Non Scholae, Sed Vitae'; and
- embrace the schools values and ethical principles to live as empowered individuals who confidently approach an ever-changing world with intellectual curiosity.

#### OUR MISSION

At Rockhampton Girls Grammar School, we strive to be an independent day and boarding school of choice in Regional Queensland where girls build an enduring sense of connection, are nurtured to be their best and develop the skills, self-belief and resilience to confidently embrace their futures.

#### THE ROLE

Position Title: Classroom Teacher – Visual Art

Employment Type: Permanent Part Time 0.8 FTE - Ongoing

Reports to: Deputy Principal - Studies

Date Prepared: 10 February 2023

#### POSITION OBJECTIVE

All teachers at Rockhampton Girls Grammar School play an important role in creating a positive, safe and encouraging culture for learning. Teachers are expected to develop and promote creativity and high order thinking skills to increase the performance of our students.



## TEACHING STAFF COMMITMENT

All teachers are expected to support our students in both curricular and cocurricular domains. Teachers are expected to support and extend the school's ethos and culture, foster in their students an enjoyment of learning and challenge and provide opportunities for students to have a whole of school experience. Staff must continue their professional development and participate in any mandatory training.

## RESPONSIBILITIES AND DUTIES SUMMARY

### TEACHING, LEARNING, ASSESSMENT AND REPORTING AND GENERAL DUTIES

- Punctually attend lessons, meetings and duties including supervision of covers and out of class duties within enterprise bargaining conditions.
- Maintain accurate records of student attendance.
- Comprehensive knowledge and understanding of the Australian Curriculum and QCAA QCE.
- Ensure planning, including term overviews and lesson plans, align with the required curriculum and the School's programs, policies and procedures.
- Willingness and ability to implement the Rockhampton Girls Grammar Pastoral Care program.
- Ability to embed ICT within teaching and learning programs.
- Effectively use data to monitor, track, evaluate, record and report student progress in a timely and accurate manner.
- A commitment to providing an inclusive environment and an ability to differentiate and provide adjustments for individual learners.
- Provide regular, timely and effective feedback to facilitate individual student progress.
- Collaborate with colleagues including Director of Primary, Director of Secondary and the Executive to enhance learning outcomes for students.
- Participate in House and Sporting events.
- Participate in Professional Learning to increase professional knowledge, strengthen teaching effectiveness and improve outcomes for students.

### VISUAL ART SPECIFIC RESPONSIBILITIES

- An ability to teach Visual Arts to educate students in all aspects of art including art history, theory and practical skills at both primary and secondary school levels (Prep – 12).
- Teaching students to express themselves through art and provide an engaging classroom experience.
- Encourage students to enhance the development of motor skills, language skills, social skills, decision-making, risk-taking and inventiveness.
- An ability to teach students about colour, layout, perspective, and balance in their expressions for presentations of academic work.

### DUTIES OUTSIDE OF SCHOOL HOURS

- Parent/teacher interviews.
- Presentation and Awards events.
- Professional development sessions.
- Events which promote the interests of Rockhampton Girls Grammar School.
- Involvement with co-curricular activities such as coaching a sporting team.
- Attend school camps and participate in the cocurricular life of the School as required.

### ESSENTIAL COMPETENCIES

- ICT competency, including proficiency with relevant software.
- Excellent interpersonal and problem-solving skills
- Ability to work autonomously and as part of a team.
- A willingness to fully engage in annual goal setting and professional reviews.
- A comprehensive knowledge of the Australian Curriculum and an understanding of the AITSL Professional Standards for Teachers.



## KEY PERSONAL CHARACTERISTICS

- A genuine interest and commitment to the wellbeing, development and education of every student.
- A belief in the potential of every child to become a well-adjusted, contributing and compassionate member of the community.
- An ability to work collaboratively with colleagues and communicate effectively with parents.
- Emotional resilience and conflict management skills.
- A commitment to professional and personal development.
- Strong interpersonal skills and the capacity to develop and sustain productive relationships with students, parents, staff and other relevant stakeholders.
- A commitment to the Rockhampton Girls Grammar School ethos and culture.

## WORKPLACE HEALTH AND SAFETY

Employees are responsible and accountable for:

- taking reasonable care of your own health and safety;
- taking reasonable care that your acts or omissions do not adversely affect the health and safety of other persons;
- complying with any reasonable instruction to allow compliance with the *Workplace Health and Safety Act 2011*;
- cooperating with any reasonable policy or procedure relating to health or safety;
- active participation in activities associated with the management of workplace health and safety;
- identification and reporting of health and safety risks, accidents, incidents, injuries and property damage at the workplace; and
- correct utilisation of appropriate personal protective equipment.

## MANDATORY REQUIREMENTS

Promote Rockhampton Girls Grammar School inside and outside the school community.

The successful application is required to:

- maintain Teacher Registration with the Queensland College of Teachers;
- adhere to the School's Child Protection Policies, Staff Code of Conduct, policies and procedures;
- report suspected cases of child abuse in accordance with the School's policies; and
- complete the compulsory compliance training, including Child Protection Training and Anaphylaxis training, as part of your induction within two weeks of commencement and annually thereafter.

## ACKNOWLEDGEMENT

This job description has been developed to indicate the general nature and level of work performed by employees within this role. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to the role. The successful applicant will also be required to perform any other duties that the Principal or Deputy Principals may direct them to perform which could be reasonably considered relevant to the position. Flexibility with working hours is an expectation of this position.



**ACCEPTANCE**

*I, (print name)..... accept the offer of employment on the conditions stated above.*

*I acknowledge that I have received a copy of the Classroom Teacher Position Description.*

*Signature:..... Date:.....*