



RGGS SCHOOL SHOP SECONDHAND UNIFORM SALES FORM

PARENT'S NAME			
STUDENT'S NAME			
ADDRESS			
TELEPHONE NO.		EMAIL:	

ITEM	TYPE (please circle)	QUANTITY	SIZE/S
Badge/s	Downs		N/A
	Paterson		
	School		
	Smith		
	Williams		
Bag	School		N/A
	Library		
	Sport Bag		
	Duffle		
Blazer (dry cleaning receipt attached Δ Yes/ Δ No) (\$25.00 surcharge will apply if no receipt attached)	-		
Blouse	-		
Boarder's shirt	Navy		
	White		
Dress	-		
Formal skirt	-		
Hat – ALL hats must be clean or they won't be sold	Bucket – Cap		
	Panama		
Jumper (round logo only)	-		
Shoes (T-Bar Ingrid only)	Jnr or Snr		
Senior cardigan	-		
Shorts (gold RGGGS only)	New Style		
Sports shirt	Downs		
	Paterson		
	Smith		
	Williams		
	RGGS - White		
Tie	Navy		N/A
	Senior		
Pink Ag Shirt	-		
Sunshirt	L/S or S/S		
A-Line Netball Dress	-		
Tracksuit jacket	New Style		
Tracksuit pants	New Style		

NOTE: No socks, stockings or swimming caps are accepted for sale.

The Rockhampton Girls Grammar School Shop provides a service through the school shop. To enable us to provide a good service, we would like some assistance from you when secondhand uniforms are sent to us for sale.



**ROCKHAMPTON GIRLS GRAMMAR SCHOOL
SCHOOL SHOP
SECONDHAND UNIFORM POLICY**

1.	All uniforms for sale must be forwarded during shop hours (8.15am to 1.30pm daily during school terms), with a completed Secondhand Uniform Sales Form attached (available from the School Shop). No responsibility will be taken for uniforms left outside the School Shop.
2.	All items of clothing must be on the official clothing list which can be obtained from the School Shop or the school Reception.
3.	All items of clothing are to be cleaned or dry-cleaned (stains removed and repairs done [e.g. buttons sewn on, under arm holes repaired]). A laundry charge of \$10 will apply for items needed to be cleaned.
4.	Blazers must be dry cleaned and the dry-cleaning docket attached or a \$25.00 surcharge will apply.
5.	The Shop Convenor has the right to refuse goods which do not meet the school dress code.
6.	The sale price of secondhand uniforms is set by the School Shop committee. The School retains one-third (1/3) of the sale price for fundraising.
7.	Secondhand uniforms can be donated to the School Shop.
8.	Items presented for sale are on a consignment basis only and the School Shop cannot be held responsible if items are not sold within 18 months. All items not sold or reclaimed within 18 months will become the absolute property of the School and in most cases donated to charity.
9.	Any stock that is or becomes damaged, stained or UNSALEABLE in the opinion of the School Shop committee will be marked down or DISPOSED OF (without making contact).
10.	The School, its officers, members and staff of the shop shall not be liable in any way for any loss or damage to the stock (or any part of it) whether caused by negligence, breach of contract or otherwise.
11.	T-Bar SCHOOL SHOES, in good order, WILL BE ACCEPTED for sale in the shop. Socks will not be accepted.
12.	It is your responsibility to keep the School informed of your current details.
13.	Past Students: Reimbursement will be credited to a bank account supplied once all items are sold. Current Students: Reimbursement amounts will be credited to a Shop Trading Account for future uniform purchases.

I understand that the RGGS School Shop sets the sale price of second hand clothing, upon sale the School retains one-third plus GST of the sale price and the School Shop has the right to withdraw unsuitable items from sale.

I have read and agree with the terms of conditions.

Signature:
Name:

Date: / /